

Letter of Intent

**Donor Name
Address**

Mr. Richard Melching
President
Community Foundation for Southwest Washington
1053 Officers Row
Vancouver, WA 98661

Dear Mr. Melching:

Please establish the **Name of Fund** (Fund) at the Community Foundation for Southwest Washington (CFSWW) at such time as property is received by CFSWW.

The purpose of this Fund is as follows (indicate percentage proportion for grant distribution if desired):

To support the following nonprofit organization(s):

Name/address of charity
Name/address of charity
Name/address of charity

And/or

Area of interest

And/or

Establish a Donor Advised Fund and name the following individual(s) as Fund Advisors, with _____ serving as the Fund Chair

And/or

Scholarships to support _____

And/or

The Community Giving Fund/Cowlitz County Community Fund.

CFSWW shall distribute not less often than annually an appropriate percentage of the fair market value of the Fund for the purposes described above. This percentage shall be determined from time to time by the Board of Directors of CFSWW under its grant percentage payout policy for permanent funds. In determining this percentage, the Board of Directors of CFSWW will consider the expected total return on the investments of the permanent funds of CFSWW, the desirability of maintaining the real value of the permanent funds of CFSWW, and any and all other factors which it deems relevant in its sole discretion. In no event will this percentage be less than a reasonable rate of return.

OR

CFSWW shall distribute the net income and principal of the Fund for the purposes described above. It is my intent that these Funds be fully expendable over a period of (donor to determine) years, recognizing that the CFSWW may shorten or lengthen this timeframe based on their judgment regarding how these Funds can best fulfill my stated needs and my intentions.

The assets of the Fund may be commingled with other CFSWW property for investment purposes. CFSWW shall be entitled to charge reasonable fees against the assets of the Fund for its administrative and other services.

The Fund shall be subject to CFSWW's Articles of Incorporation and Bylaws, each as amended and restated from time to time, and the terms of this agreement shall be applied in all respects in a manner not inconsistent with these Articles and Bylaws (including without limitation the provisions thereof authorizing CFSWW to vary or modify restrictions or conditions that it believes are unnecessary, incapable of fulfillment, or inconsistent with the charitable, educational, and scientific needs of the state of Washington).

CFSWW shall appropriately memorialize the Fund in its annual report for as long as the Fund remains in existence.

Sincerely,

Donor Name

Date

Accepted by the Community Foundation for Southwest Washington

Richard Melching, President

Date